

# ANGELS SUPPORT GROUP HITCHIN

## ANNUAL GENERAL MEETING

Friday 17<sup>th</sup> September 2010

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### Present:

Sylvia Adams (Treasurer)  
Maria Willcock (Secretary)  
Raine Simcox (Finance Manager)  
Leise Cooper (Development Co-ordinator)  
Penny Howarth (Trustee)  
Kirsten Bennet (Trustee)  
Alicia Boyer (Member)  
Alison Orton (Member)  
Sue Harrison (Member)  
Hilary Forrester (Member)  
Alison Nichols (Member)  
Pam Cox (Member)

### Apologies:

Louise Slater (Chair)  
Margaret Bracey (NHDC)  
Jane Wareing (Development Co-ordinator)  
Kemi Adejare (Trustee)  
Tracey Hilton (Trustee)  
Vanessa Tassell (Trustee)  
Hansa Nariapara (HCC)  
Diana Foley (OCC Manager)  
Jane Neesam (Member)  
Mel Smith (Member)  
Kate Vincent-Lake (Member)  
Debbie & Huw Davies (Member)  
Jayne Garcia (Member)  
Lorraine Jones (Group Facilitator)  
Nicola Stephenson (Member)  
Dana Sample (Member)  
Eleanor Page-John (Member)

Action

### 1. MINUTES OF LAST MEETING

Minutes from the meeting on 11<sup>th</sup> June 2010 were agreed.

### 2. CHAIR'S UPDATE

Leise Cooper chaired the meeting in Louise Slater's absence.

### 3. TREASURER'S REPORT

The bank account currently has just over £20k. £7k of this is in the General Fund. With the early end date for the P513 fund all money is to be spent by the end of December.

Work is continuing in earnest behind the scenes in order to secure funding streams into 2011.

### 4. DEVELOPMENT CO-ORDINATORS' REPORT

Copy circulated prior to meeting.

Letchworth and Baldock numbers have been very low. With cost effectiveness in mind along with the current finance situation these are no longer currently running.

The Crèche for the Royston Group is being held in Roysia School just across the car park from the Children's Centre.

### 4. FUNDRAISING

Mel Smith has had to relinquish her Fundraising role as she has a new job (congratulations!). The Committee thanked Mel enormously in her absence for the huge amount of work she has done and her success in raising so much money for the Group.

Alison Nichols very kindly agreed to take over this role from Mel.

A discussion was had around the possibility of getting some fundraising support from students at the University of Hertfordshire. Alison Orton agreed to obtain a contact so that we could look into this possibility further.

AO

It was agreed that a fundraising page should go onto the website.

MW

## 5. RE-ELECTION OF TRUSTEES

Position	Nominee	Nominated	Seconded
<b>(a) Statutory Officers</b>			
Chair	Louise Slater	Leise Cooper	Kirsten Bennet
Secretary	Maria Willcock	Raine Simcox	Alison Orton
Treasurer	Sylvia Adams	Maria Willcock	Louise Slater
Trustee	Dr Kemi Adejare	Louise Slater	Kirsten Bennet
Trustee	Kirsten Bennet	Leise Cooper	Raine Simcox
Trustee	Tracey Hilton	Alison Orton	Maria Willcock
Trustee	Vanessa Tassell	Kirsten Bennet	Louise Slater
<b>(b) Functional Officers</b>			
Development Co-ordinator		Leise Cooper	
Development Co-ordinator		Jane Wareing	
SEN Support & Specialist Angels Coach		Penny Howarth	
Finance Manager		Raine Simcox	
Meeting and Events Co-ordinator		Kirsten Bennett	
Library		Sue Harrison	
Fundraising		Alison Nichols	
Support Group Facilitator		Lorraine Jones	
<b>(c) Additional Committee Members</b>			
		Alison Orton	
		Caroline Newbolt	
<b>(d) Other Positions</b>			
Committee Advisors	Diana Foley (OCC Manager)		
	Hansa Nariapara (HCC)		
	Margaret Bracey (NHDC)		
	Sally Sloane (Extended Schools, Hitchin)		

## 5. AOB

Sue Harrison suggested that members who have email access should receive the Newsletter via email to help save on the costs and time in the production and posting of it. It was agreed that a LARGE notice should go into the next Newsletter produced.

LC/JW

**Date of next meeting:  
Friday 12<sup>th</sup> November 2010 at 9.30am in the Coffee Bar at Oughton Children's Centre**